



Harris Foundation
Proposal Request for Funding

Harris Foundation

Support for quality education, with an emphasis on math and science, is Harris Corporation's primary philanthropic platform. The majority of funding from the Foundation is provided to educational initiatives. In non-educational fields, the Foundation gives priority to requests from local community organizations that serve the health, welfare, civic and cultural needs of Harris employees and families.

To apply for funding, an organization whose purpose is consistent with the objectives of the Harris Foundation must submit the proposal below. Proposal submissions may be made between **February 1 – 28** of each year for consideration of funding for the next fiscal year (July 1 - June 30). Proposals are reviewed and decided upon by the Foundation's Board of Trustees.

Proposal Process Summary

Once you submit your proposal, you will receive a confirmation e-mail from the Harris Foundation. All proposals are then presented to the Board of Trustees for consideration. The Harris Foundation will send you a letter with the funding decision of the trustees no later than the July timeframe. For questions concerning the proposal, guidelines/restrictions and more, please e-mail the Foundation staff at Harris.Foundation@harris.com . For additional questions, please call 321-724-3167.

Acknowledgement

Prior to completing your proposal, you must review the contribution restrictions and guidelines below. All proposals that conflict with these restrictions and guidelines will not be considered for funding.

Contribution Restrictions: Contributions are generally **not** made to the following:

- Individuals. All requests must be for certified non-profit organizations.
- Scholarships (other than the Harris National Merit Scholarship) or foundations that provide scholarships.
- Organizations that discriminate illegally by race, creed, gender, sexual orientation, age, religion, disability or national origin.
- Organizations that do not have active, diverse boards, effective leadership, continuity and efficiency of administration.
- Organizations that do not have board insurance.
- Organizations that have been in existence for less than two years.
- School sponsored events, school organizations, athletics, clubs, radio/TV stations, Boy & Girl Scouts Troops, etc.
- Home-based child care/educational services.
- Religious organizations for religious purposes. Organizations that are supported or operated by religious organizations may be considered if their services are offered to the general public.
- Professional associations, labor organizations, fraternal organizations or social clubs.
- Walk-a-thons, ride-a-thons, dance-a-thons, bowl-a-thons, etc.

Guidelines

- Organizations and projects should be located in communities where Harris employees live and work.
- Each organization is limited to one contribution per year, except in unusual circumstances.
- New requests will be evaluated equally with previously funded organizations; previous contributions will not be construed as precedent for additional support.
- Support for capital campaigns ("bricks and mortar") are given priority.

I certify that I have read and understand the proposal information, restrictions and guidelines and am submitting a proposal request that falls within the stated criteria.

Signature

Printed Name

Date

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Please fill out the proposal and attach all requested documents

Contact Information	
Name of the Organization:	
Mailing Address:	
Project Address:	
Contact Name/Direct Phone Number:	
Organizational Information	
Mission Statement:	
Total Annual Budget:	
Board and Volunteer Information	
Total Number of Board Members:	
Percentage of Board Members that Financially Contribute to your Organization:	
Total Financial Contributions from Board Members:	
Number of Corporate Volunteers Needed and Type of Skill Set Required:	
Proposal Information	
Amount Requested from Harris Foundation:	
Description of In-Kind Donation Requested from Harris Foundation:	
Describe the specific scientific, math, and engineering needs that will be addressed by this project and how the needs were determined: (Limit: 150 Words)	
Project Goal Statement and Measurable Objectives: (Limit: 150 Words)	

<p>Project Description to Achieve Goal: Include number served by project, target population, geographic area served, partnerships and collaborations, timeframe of project, etc. (Limit: 300 Words)</p>	
<p>Project Effectiveness and Evaluation: Include plan/methods for evaluating and reporting the effectiveness of the project in reaching the stated goal and objective. (Limit: One page or logic model)</p>	
<p>Sustainability: Describe the plans for the project after the conclusion of the possible Harris Foundation grant.</p>	
<p>Harris Foundation/Corporation ROI: Describe any plans for Harris recognition, if funded. Specify if logo, community ad, or any other items will be needed as part of recognition received.</p>	

Attachments Needed:

- 501©3 Status Certification (IRS Determination Letter)
- Audited Financials
- Proof of Board Insurance and General Liability Insurance
- List of Current Board Members and Officers
- Summary of projects, amounts, outcomes/results from each Harris grant awarded to your organization in the past five years
- Project Budget (List sources and amounts of funding received and/or pursued for this plan)